

Government of the People's Republic of Bangladesh
Ministry of Social Welfare
Administration-1
Bangladesh Secretariat, Dhaka 1000
www.msw.gov.bd

Record Number: 41.00.0000.016.16.001.24.338

Date: 24/04/2024

Recipients: Chief Accounts and Finance Officer, Ministry of Social Welfare, Segunbagicha, Dhaka.

Subject: **Ex-Bangladesh Leave of MOFIZUR RAHMAN**

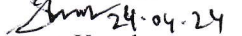
Sir,

The undersigned is directed to convey the administrative approval in favour of Mofizur Rahman, Assistant Private Secretary to Hon'ble Minister, The Ministry of Social Welfare has been granted leave (ex-Bangladesh) for travelling to India and Thailand for his treatment for 10 (Ten) days from 02 May to 11 May 2024 or from the date of commencement of leave. His brother Lipu Molla will accompany with him during the travel. This leave is granted under the following terms and conditions:

- a. He will draw his pay and allowances in local currency and no part of it shall be drawn in foreign currency;
- b. All the expenses relating to the travel will be borne by the concerned officer;
- c. He will not stay abroad more than the period approved; and
- d. The Provision of Rule 34 of Appendix VIII of BSR (Part-1) will be applicable for this leave approval.

2. This order has been issued with the approval of the competent authority.

Yours faithfully,

 24.04.24

Shampa Kundu

Deputy Secretary

Phone: 55100456

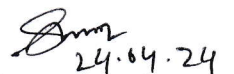
Email: sasadmin1@msw.gov.bd

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Copy for kind information and necessary action (not according to seniority);

- 1) Foreign Secretary, Ministry of Foreign Affairs, Dhaka [Attention: Director (consular) with request to issue a note Verbale].
- 2) H.E High Commissioner, High Commission of India, Dhaka Bangladesh.
- 3) H.E High Commissioner, Bangladesh High Commission, India.
- 4) H.E High Commissioner, High Commission of Thailand, Dhaka Bangladesh.
- 5) H.E High Commissioner, Bangladesh High Commission, Thailand.
- 6) Director General, Department of Immigration & Passport, Passport Bhaban, Agargaon, Dhaka.
- 7) Director, Hazrat Shahjalal International Airport (Civil Aviation) Authority, Dhaka/ Shah Amanat International Airport, Chattogram.
- 8) PS to Minister, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka. (For the kind information of the Hon'ble Minister).
- 9) PS to Secretary, Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 10) System Analyst, Ministry of Social Welfare, Dhaka (with request to display in MoSW website).
- 11) Mofizur Rahman, Assistant Private Secretary to Hon'ble Minister, The Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 12) Immigration Officer, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram
- 13) Immigration Officer, Land Port, Benapole, Jessore/Darshana, Chuadanga/banglabandha, ponchogor/Haluaghat, Mymensingh/Hili, Dinajpur/Birol, Dinajpur/ Bhomra, Satkhira/Teknaf, Cox's Bazar/Sonamasjid, Chapai Nawabganj/Burimari, Lalmonirhat/Tamabil, Sylhet/Akhaura, Brahmanbaria.
- 14) Accounts Officer, The Ministry of Social Welfare, Bangladesh Secretariat, Dhaka.
- 15) Office copy.

 24.04.24

Shampa Kundu

Deputy Secretary